

INTERNSHIP

**Submitted report to the Partial Fulfilment of The Requirement
for the Degree of Bachelor of Commerce with Accountancy &
Finance (BAF)**

**Internship Report Submitted by
Miss. Manavi Anand Powale**

**S. N. D. T. ARTS & COMMERCE COLLEGE FOR WOMEN'S
PUNE -411 038**

(CONDUCTED COLLEGE OF)

S. N. D. T. WOMEN'S UNIVERSITY MUMBAI

BONAFIDE CERTIFICATE



M/S. BHAVE AND BHAVE ASSOCIATES

CHARTERED ACCOUNTANTS

Partners : CA D. J. Bhave • CA R. S. Bhave • CA P. S. Mokashi • CA S. S. Todkar
CA P. V. Joshi • CA S. B. Dhone • CA B. D. Dalal • CA D. A. Pusavale • CA O. A. Sardesai

COMPLETION CERTIFICATE

TO WHOMSOEVER CONCERN

This is to certify that Miss. MANAVI ANAND POWALE has successfully completed internship programme from BHAVE & BHAVE ASSOCIATES under guidance of CA Paresh S. Mokashi

The duration of this project 4/10/2021 to 30/11/2021. She has completed 240 hours of her Internship in our organisation satisfactorily. The internship on evaluation fulfil all the stated criteria and student's Finding are her original work.

I here by certify her work **Excellent** / Good / Satisfactory the best of my Knowledge.

FOR BHAVE AND BHAVE ASSOCIATES
CHARTERED ACCOUNTANT

CA PARESH SUMANT MOKASHI
PARTNER
M.NO. 144118



Date : 9/12/2021

Place : Pune

UDIN NO. 21144118 AAAAGH05831

DECLARATION BY THE STUDENT

This is to certify that the internship report entitled Accounting and Finance is my original work. This Internship Report fulfils the Requirement of the TYBAF Degree of this university.

Name : Manavi Anand Powale

ACKNOWLEDGMENT

Knowledge is the key of Success & Efforts makes us Perfect.

In the accomplishment of this Internship successfully many people have bestowed upon me their blessings and support.

I take this opportunity to sincerely thank Dr. **Madhavi Kulkarni** our Honourable Principal of S.N.D.T. Arts & Commerce College for Women Pune – 411 038, & our Co-ordinator of BAF (bachelor of Accounts & finance) Course Department Mr. **ASHOK KOKATE SIR** for their valuable guidance and encouragement given to me for my studies.

I would also like to thank M/S. BHAVE & BHAVE ASSOCIATES, for giving me the opportunity to work in their organisation and for the knowledge & support given to me for completing my internship.

I would also like to thank all my teachers for their valuable guidance and not but the least my Parents who have been my pillar of support.

With all the regards I express my gratitude to all.

Thank You!

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Executive Summary

Glad to talk that I am Powale Manavi Anand From TY BAF studying S.N.D.T. College. I am from Warje, Pune & I have completed MY 12th from Science Background at Mamasahab Mohol college Kothrud, Pune & After that I choose BACHELOR IN ACCOUNTING FINANCE(BAF) Because it has wider scope than B.COM

BACHELOR IN ACCOUNTING & FINANCE (BAF) Is a three year undergraduate programme that offers in depth – knowledge in Accounting & Financial subject by different means its has wide scope in Finance & Accounting related job Opportunity. currently on this covid -19 pandemic so college decided online teachings, virtual programmes, meetings regarding scope of finance in recent century, Conferences, Organising Online session of Best ever CA's, Industrial Professionals & many more Just like business coach.

This Course gives Helps all those Aspirants to acquire knowledge in the field of accounting, taxation, auditing, risk management, business laws & ethics, managerial economic & one of the personality development related topic is Business Communication. As part of TY BAF Syllabus. I did my internship in BHAVE & BHAVE ASSOCIATES Chartered Accountants for 60 days (total Consideration Is 240 +hrs)

This project is about the Internship & detail information about the task undertaken by me.

ORGANISATION PROFILE

Firm name : BHAVE & BHAVE ASSOCIATES, Chartered Accountants

Name.CA Paresh Sumant Mokashi

Membership No. 1444118

Address :H.O. Sadashiv Peth,Swamikripa Apartment BR.Gadgil Street,Near

Laxmikripa hall, Pune – 411030

Email id – bbapsm@gmail.com

SERVICES PROVIDED BY US :

1. Audit of various types of organisation
2. Bank audit
3. Accounting
4. GST Returns filling
5. ITR Filling
6. Company Audit

OUTLINE OF TASK UNDERTAKEN

I have done my internship in Bhave & Bhave Associates, Chartered Accountants. While working with this organisation I learned so many things & got deep knowledge about Accounting. I worked there for 8 hours each day i.e 10.30 am to 6.30 pm.

Below mentioned summary of work done by me :

- TALLY
- CREATION OF COMPANY
- GST
- ACCOUNTING
- MS-EXCEL, MS-OFFICE, MS-OUTLOOK.
- Below mentioned work done by me
 - Data entry of Day to day transaction
 - Vouchers
 - heads
 - Different types groups
 - Contra entry
 - Payments, receipts
 - Sales bills entry
 - Purchases bills entry
 - Journal vouchers
 - Bank reconciliation
 - Bank statement
 - Suspense entry
 - Discount & its types (T.D, C.D)
 - Statutory reports
 - Export of data
 - Passbooks entry
 - GST reconciliation

Tally :

Tally is an ERP accounting software package used for recording day to day business data of a company. Tally plays an important role in accounting & financial world.

Currently we see latest version of tally ERP 9 for ACCOUNTS & FINANCE

The latest version of Tally is Tally ERP 9. Tally ERP 9 Software is one acclaimed financial accounting system and inventory management system with power computer. Tally ERP 9 is

one best accounting software that can be integrated with other business applications such as Sales, finance, Purchasing, Payroll, Inventory, etc. Tally software stores all the business transactions of

each account in detail. Tally ERP 9 follows double entry accounting system and hence eliminates and rectifies possible errors.

Creation of company :

Every company created in Tally for their Accounting Analysis, Purpose i.e. entering daily transactions when we create a company the most important information is their company name, email-id, address, state, pin code, telephone no, GST registration, financial year which specifies the date of beginning of financial year of the company.

How to create a company in Tally ERP 9 ?

Steps	Actions	Instructions to be followed
Step 1	To open Tally Software	Double click on tally icon from your desktop
Step 2	To go to Create Company Screen	To do this Select Create company from the Company.

Steps to Create a Company

1. Open Tally ERP 9 Software
2. Company Info



Create Company



Fill Company Details



Accepts



Yes

GST :

Goods and Services Tax is an indirect tax used in India on the supply of goods and services. It is a comprehensive, multistage, destination-based tax: comprehensive because it has subsumed almost all the indirect taxes except a few state taxes.

Basically it has a three subtype :

- a. Purchase
 - i. Inter State Purchase (between Two states)
 - ii. intra State Purchase(within States)
- b. Sales
 - I.inter State Sales (between two states)
 - ii. intra State Sales (within Two States)
- c. IGST
- d. SGST
- e. CGST

4. Inventory Info →Stock Group →Create
- ↓
- Units Of Measure →Create
- ↓
- Stock item→ Create
- Set/ Alter GST Details →Yes

Accounting

Accounting defined as Systematic summarised recording of business transactions

In the books of account. it is the process of recording, summarizing, analyzing, and reporting the financial transactions related to a business. It explains how a business organization records, organizes and reports these transactions to regulators and other parties. It helps to translate the working of business intangible reports for the process of tracking assets, liabilities, expenses, income, and equity. Basic knowledge of accounting is important to understand the financial terms and to participate in the business world.

MS-EXCEL

"Microsoft Excel is a spread sheet program created by Microsoft that uses tables to record and analyse numerical and statistical data with formulas and functions". In simple words, MS Excel is a powerful spread sheet program included with Microsoft Office and is mainly used to record data in tables.

Apart from tally MS-EXCEL most useful & important tool in Accounting world we know that it has rows & columns which is used for analysing numeric data it is software which allows CA to create

computerized ledger & many more such as preparation of balance sheet. Tax calculation, budgeting, preparing the Financial statements. Importing & Exporting Tally data. presentation of large data. presentation of large numeric data.

MS-OFFICE :

Microsoft Office is a suite of applications designed to **help with productivity and completing common tasks on a computer**. You can create and edit documents containing text and images, work with data in Spreadsheets and databases, and create presentations and posters

DAY TO DAY TRANSACTION :

Day to day transaction means transfer of money from one party to another. it includes purchase of material selling output goods. payments and receipt of cash etc. all these transactions of company are entered in Tally Using Particular Vouchers.

VOUCHER :

A voucher is **a document used by a company's accounts payable department containing the supporting documents for an invoice**. A voucher is essentially the backup documents for accounts payable, which are bills owed by companies to vendors and suppliers.

Heads :

A ledger is **the actual account head to identify your transactions** and are used in all accounting vouchers. For example, purchase, payments, sales, receipts, and others accounts heads are ledger accounts. Without a ledger, you cannot record any transaction.

There are so many heads are used in accounting following are the heads that are mostly used in accounting.

Heads under balance Sheet

1. Capital
2. Loans & Liability
3. Investment
4. Current liabilities
5. Fixed Assets
6. Loans & advances
7. Current assets
8. Suspense

Heads Under profit & loss account

1. Purchase
2. Direct expenses
3. Indirect expenses

4. Net profit and loss
5. Sales
6. Direct income
7. Indirect income
8. Gross profit & loss.

Different types of group :

In Tally ERP 9 groups is so must part because when we create any company, after that we need to know the different types of groups & where they comes under which specific Head. in short word Groups is totally related to that specific company which we create in tally & work on going to be. One of the most thing means Is Groups Already defined in Tally ERP 9

Contra Entry : Contra entry refers to transactions involving cash and bank account. In other words, any entry which affects both cash and bank accounts is called a contra entry. Contra in Latin means the opposite. It is more popularly known as contra voucher.

To make the definition further simpler, any transactions involving a transfer of cash between one cash a/c to another or one cash a/c to another bank a/c or one bank account to another is called as a contra entry.

EX.

- | | |
|-------------|-----|
| 1. Cash A/c | dr. |
| To Bank A/c | cr |
| 2. Bank A/C | dr. |
| To Cash A/c | cr. |

F4: Contra : For recording money deposited into or withdrawn from the bank, or for recording any sum transferred between two accounts in the same company.

Payment :

This voucher is used for payments made by the business. It Stands F5 in tally

To view the Payment Voucher entry screen

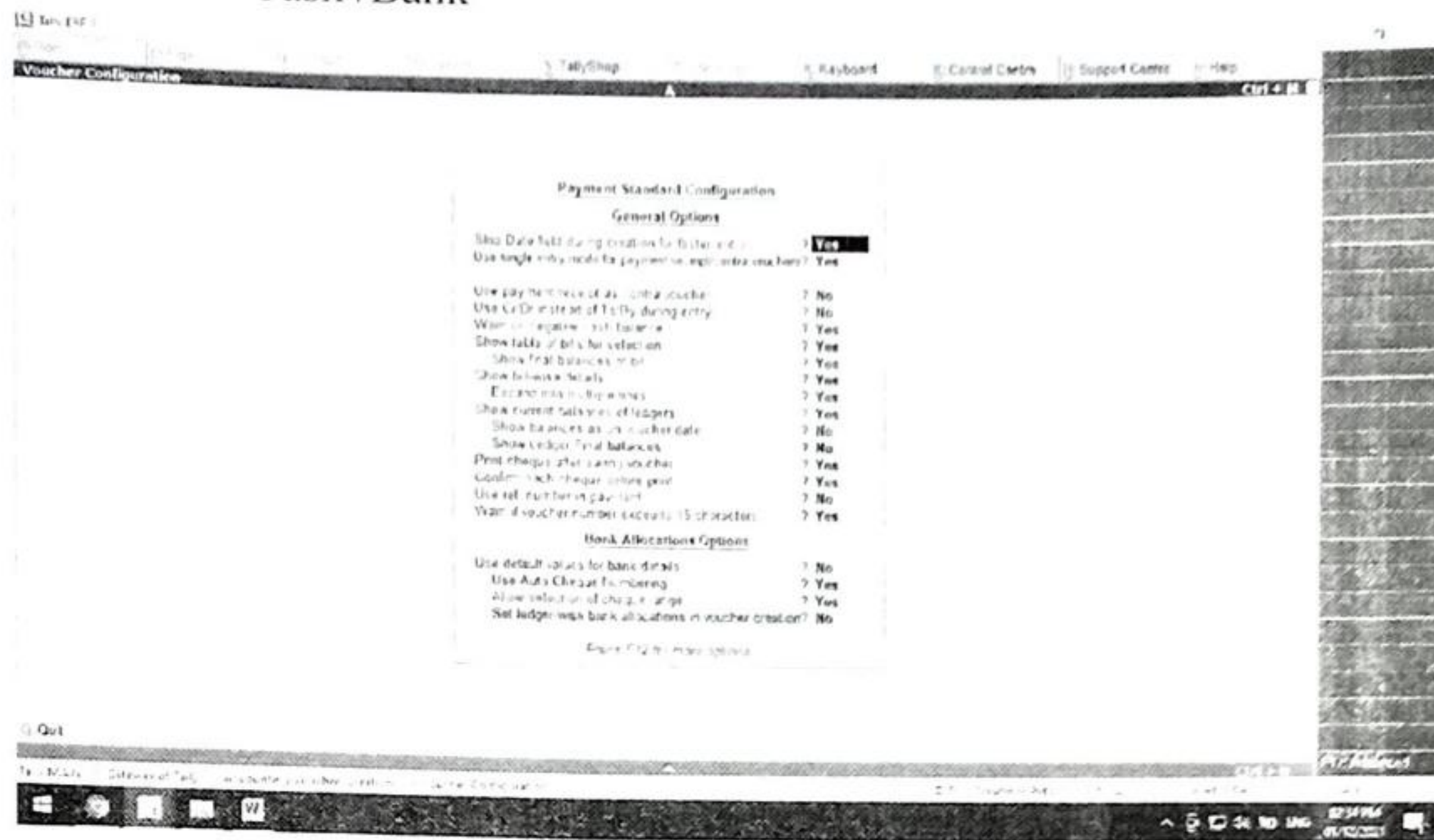
1. Go to **Gateway of Tally > Accounting Vouchers.**
2. Select **F5: Payment** from the Button Bar or press **F5.**

Payment voucher can be passed using Single Entry or Double Entry mode by configuring the setting **Use Single Entry mode for Pymt/Rept/Contra** in **F12: Configure.**

EX.

- | | |
|--------------------|-----|
| 1. XYZ Company A/c | DR. |
|--------------------|-----|

To Cash /Bank



Receipt-

Any money received from debtors against sales Invoices or on Account and for all transactions where money is received are accounted or entered into Tally ERP 9 using the Receipt Voucher.

F6: Receipts For recording any income earned by the company (sales, rent, interest, etc.) and for recording the proceeds received from Sundry debtors.

Steps of receipt entry :

- Go to **Gateway of Tally > Accounting Vouchers.**
- Select **F6: Receipt** from the button bar or press **F6.**

For example, if your company receives money from a customer for an earlier transaction say sales, and the same is passed through a Receipt Voucher:

- Credit the customer account and debit the Cash account, if you receive cash or
- Debit the Bank account where you need to deposit the money, if you receive Cheques.

The entry in double-entry mode is displayed as shown:

Journal Voucher – Journal voucher is a **document of every financial transaction**, having the necessary information such as the identification number of the voucher, date, description of the business transaction, amount of transaction, applicable taxes, a reference to other evidence, the signature of the maker and signature of the.....

F7: Journal For recording all adjustment or due entries such as prepaid expense, accrued income etc., For recording purchase of assets for recording Input tax reversal entries, reverse charge entries under GST

Bank reconciliation –

A bank reconciliation is **the process of matching the balances in an entity's accounting records for a cash account to the corresponding information on a bank statement**. The goal of this process is to ascertain the differences between the two, and to book changes to the accounting records as appropriate

The information on the bank statement is the bank's record of all transactions impacting the entity's bank account during the past month.

Bank statement-

A bank statement is **a summary of financial transactions that occurred at a certain institution** during a specific time period.... Bank statements allow you to check for errors, watch for suspicious activity, and track your spending. You may also need to submit a bank statement when you apply for a loan or mortgage.

Suspense entry –

A suspense account is an account where you record unclassified transactions. The account temporarily holds entries while you decide how you will classify them. A suspense account can also hold information about discrepancies as you gather more data.

When you open an accounting suspense account, the transaction is considered in suspense. You can open a bank account to hold funds for suspense accounts. This keeps uncategorized transactions separate from categorized transactions.

Discount-

Discounting is **the process of determining the present value of a payment or a stream of payments that is to be received in the future**. Given the time value of money, a dollar is worth more today than it would be worth tomorrow. Discounting is the primary factor used in pricing a stream of tomorrow's cash flows.

Types of discount

1. Trade Discount
2. Cash Discount

Discount allowed
Expenses
Debit side (Dr)
Purchase

Discount

Discount Received
income
Credit Side (Cr)
Sales

Statutory Report –

Statutory reporting is the mandatory submission of financial and non-financial information to a government agency. Each industry has its own set of laws and regulations (statues) that mandate reports.

this report is a statement drafted by the directors of a public limited company to forward to the shareholders at least 21 days before the date of the meeting. Each industry has its own set of laws and regulations (statues) that mandate reports.

Export of data –

Data from the Tally Server Monitor can be exported in Excel format. The data will be exported as raw data. This raw data can be used to create any type of reports using Pivot Table tool in MS Excel.

Data can be exported from Tally Server Monitor in two ways,

- From Tally Server Monitor itself.
- Using Command Prompt

in the Tally Server Monitor screen into excel format, using F6: Export Data option.

Press Backspace to change the export settings.

Passbook entry –

passbook or Bank Statement is a copy of the account of the customer as it appears in the bank's books.... Thus passbook is a record of the banking transactions of a customer with a bank. All entries made by a customer in his cashbook (bank column) must be entered by the bank in the passbook

Mostly seen entries passbook

Cheque Deposit
Cheque Payment
Cash Deposit
Cash Withdrawal
NEFT/RTGS Transfer

UPI Payments
POS transaction
Bank charges
Payment to Government (E Tax)
Other Transfers

GST Reconciliation –

Under Goods and Services Tax (GST), reconciliation means recording every transaction that took place during a period while also ensuring that the data filed by the supplier matches with those of the recipients. This enables one to make sure that no sales or purchases are missing or wrongly reported in the GST returns. In order to claim the input tax credit (ITC), the taxpayers have to reconcile their data with that of the vendors on a regular basis. Although the reconciliation process is simple, the necessity for the taxpayers to continuously keep track of any discrepancy or mismatches could be time-consuming.

Goods and Services Tax Return 1

The Goods and Services Tax Return 1 - is a document that each registered tax payer needs to file every month/quarter. It must contain the details of all sales and supply of goods and services made by the tax payer during the tax period.

GSTR-3B –

GSTR-3B is a self-declared summary GST return filed every month (quarterly for QRMP scheme). It must be filed by a registered taxpayer from July 2017 onwards. A separate GSTR-3B must be filed for every GSTIN. The GST liability must be paid on or before the date of filing GSTR-3B,

GSTR 2A-

GSTR 2A is a purchase-related dynamic tax return that is automatically generated for each business by the GST portal. When a seller files his GSTR-1, the information is captured in GSTR 2A. It takes information of goods and/or services which have been purchased in a given month from the seller's GSTR-1 Match & Mismatches Under GST & Tally when we doing work under gst there are some possible error like

1. mismatches of invoice details
2. mismatch of GST No., Date
3. mismatch of taxable value, Tax Amount
4. GST Reconciliation in EXCEL

LEARNING OUTCOMES

I am glad to talk regarding my experience with Bhave & Bhave Associates

Chartered Accountant. I have gained lot of knowledge which will help me while pursuing my career smoothly in future.

A) Technological & Analytical Learning Outcome –

- ◆ Analysing & Understanding given documents/data.
- ◆ Writing, summarizing proper information about data.
- ◆ Learning software required for the given data.
- ◆ Effectively using the new software tool to complete data entry.
- ◆ Proper documentation of records with the help of information technology.

B) Professional Learning Outcome -

- ◆ Learned Office discipline.
- ◆ Learned to communicate with team members
- ◆ Learned to communicate professionally with seniors & clients
- ◆ Learned Time management.
- ◆ Learned to become responsible for the given data & completion of work on time.

C) Cognitive Learning Outcome -

- ◆ Learned to maintained inward & outward registered (manual & computerise)
- ◆ Learned to data entry in tally
- ◆ Learned to create company, groups, ledgers in tally.
- ◆ Sale, purchase, expenses, receipt bills, entries in tally.
- ◆ Know about taxpayers on gst portal. Search taxpayer through GST no. from GST site
- ◆ GST returns Downloading from GST site
- ◆ Maintained computation of GST return
- ◆ GST purchase (GSTR2A) reconciliation.
- ◆ Day to Day Reporting of work done by me to sir.

The main objective of internship is to provide an opportunity to undergraduate to identify, observe and practice how accounting can be done of various companies.it I not only get experience in accounting but also to observe management practise and in interact with other people.

I am grateful to SNTD women's university, for giving us the wonderful opportunity.

One of the most thanks to my Supervisor department Staff. Teachers they help us whenever I am in any questions regarding this programme. They always ready to help me. Thanks a lot actually.

CONCLUSION

According to me all things in this programme its really helpful for us. They gives us not only knowledge of Accounting & Finance but they also teach us how to present in front of the world as student of account & finance. Basic I specially recommended to my junior friend to take the opportunity to become a Part of it. All this journey its truly good. This programme gained our Ability, Personality Development, Business communication & Knowledge. It was really best experience with lots memories, Business Communication when we doing with M/S Bhave & Bhave Associates, Chartered Accountants. whatever queries in our mind they solved it very silently, perfectly. Its provides us limitless knowledge, experiences regarding their audit. & many more. The main objective of internship is to provide an opportunity to undergraduate to identify, observe and practice how accounting can be done of various companies. it I not only get experience in accounting but also to observe management practise and in interact with other people. I am grateful to SNTD women's university, for giving us the wonderful opportunity.

One of the most thanks to my Supervisor department Staff. Teachers they help us whenever I am in any questions regarding this programme. They always ready to help me. Thanks a lot actually.

APPLICATION LETTER BY COLLEGE

Miss. Powale Manavi Anand Studying in Semester 5Th Of BAF (Accountancy and Finance) course of our university. I am forwarding the application of our student for internship in your institution

Respected Sir / Madam,

You are requested to kindly take the following points in to considerations

1. As per our University guidelines the student has to work for 252+ hours (i.e.30 working days of maximum of eight hours per day).
2. The student shall maintain daily dairy of her work done and prepare weekly report.
3. You are request to appoint a mentor for the purpose of guiding the student as well as evaluating her performance at the end of her internship. There shall be and internal mentor from the college as well.
4. The external mentor shall evaluate the work of the student and award marks at the end of the evaluation as under attendance Sincerely readiness to learn new things. Team work Result Orientation /Output for each certificate 10 mark one allotted.
5. At the end of her internship, you are instituted is requested to grand the certificate completion.
6. You are requested to please provide the necessary data or information which will be used for academic purpose only.

Kindly send acceptance letter confirming the internship of the student in your institution. The college is grateful to your institute for getting opportunity to our student to perform her internship at your institute.

Looking forward to continued association with your firm in the future.

Thanking You.

Yours sincerely

PRINCIPAL

(Dr. Madhavi Kulkarni)

Date : 8/12/2021



M/S. BHAVE AND BHAVE ASSOCIATES

CHARTERED ACCOUNTANTS

Partners : CA D. J. Bhave • CA R. S. Bhave • CA P. S. Mokashi • CA S. S. Todkar
CA P. V. Joshi • CA S. B. Dhone • CA B. D. Dalal • CA D. A. Pusavale • CA O. A. Sardesai

ACCEPTANCE LETTER

To,
Manavi Anand Powale
T.Y.(BAF)
Bachelor of Accounts & Finance
S.N.D.T Arts & Commerce College For Women, Pune 411038

SUBJECT: ACCEPTANCE LETTER FOR INTERNSHIP

Reference: You had done Application on the date of 20th July 2021.

Dear Manavi,

As per this reference above mentioned subject & your application dated 20th July 2021.
we are agreed & Accept you for doing Internship of 240 hours.

For BHAVE AND BHAVE ASSOCIATES
CHARTERED ACCOUNTANT

CA PARESH SUMANT MOKASHI
PARTNER
M.NO. 144118



Date : 9/12/2021

Place : Pune

UDIN NO. 21144118AAAAG05831

H. O.: 799, Sadashiv Peth, Swamikripa Apartment, BR. Gadgil Street, Near Laxmikripa Hall, Pune - 411030.

Ph.: 020 - 24473413, 98220 66257, 98811 55625, Email: punebba@gmail.com

Branches: Sadashiv Peth, Pune • Warje, Pune • Chiplun • Aurangabad • Dombiwali • Ahmednagar



M/S. BHAVE AND BHAVE ASSOCIATES

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CA P. V. Joshi • CA S. B. Dhone • CA B. D. Dalal • CA D. A. Pusavale • CA O. A. Sardesai

Name : Manavi Anand Powale

Bhave & Bhave Associates Chartered Accountants

ATTENDANCE SHEET

DATE	TIME IN	TIME OUT	Total Hrs.
Monday, 4 October, 2021	12:00:00 PM	06:00:00 PM	6:00
Tuesday, 5 October, 2021	12:00:00 PM	06:00:00 PM	6:00
Wednesday, 6 October, 2021	11:30:00 AM	04:00:00 PM	4:30
Thursday, 7 October, 2021	12:00:00 PM	05:00:00 PM	5:00
Friday, 8 October, 2021	11:30:00 AM	05:00:00 PM	5:30
Saturday, 9 October, 2021	11:00:00 AM	05:00:00 PM	6:00
Sunday, 10 October, 2021			
Monday, 11 October, 2021	11:00:00 AM	05:00:00 PM	6:00
Tuesday, 12 October, 2021	11:00:00 AM	06:00:00 PM	7:00
Wednesday, 13 October, 2021	11:00:00 AM	06:00:00 PM	7:00
Thursday, 14 October, 2021	11:00:00 AM	06:00:00 PM	7:00
Friday, 15 October, 2021	11:00:00 AM	06:00:00 PM	7:00
Saturday, 16 October, 2021	11:00:00 AM	06:00:00 PM	7:00
Sunday, 17 October, 2021			
Monday, 18 October, 2021	11:00:00 AM	05:00:00 PM	6:00
Tuesday, 19 October, 2021	11:00:00 AM	03:00:00 PM	4:00
Wednesday, 20 October, 2021	11:00:00 AM	05:00:00 PM	6:00
Thursday, 21 October, 2021	11:00:00 AM	06:00:00 PM	7:00
Friday, 22 October, 2021	11:00:00 AM	06:00:00 PM	7:00
Saturday, 23 October, 2021	11:00:00 AM	06:00:00 PM	7:00
Sunday, 24 October, 2021			
Monday, 25 October, 2021	11:00:00 AM	06:00:00 PM	7:00
Tuesday, 26 October, 2021	11:00:00 AM	03:00:00 PM	4:00
Wednesday, 27 October, 2021	11:00:00 AM	05:00:00 PM	6:00
Thursday, 28 October, 2021	11:00:00 AM	05:00:00 PM	6:00
Friday, 29 October, 2021	11:00:00 AM	05:00:00 PM	6:00
Saturday, 30 October, 2021	11:00:00 AM	05:00:00 PM	6:00
Sunday, 31 October, 2021			
Monday, 1 November, 2021			
Tuesday, 2 November, 2021			
Wednesday, 3 November, 2021			
Thursday, 4 November, 2021			
Friday, 5 November, 2021			




H. O.: 799, Sadashiv Peth, Swamikripa Apartment, BR. Gadgil Street, Near Laxmikripa Hall, Pune - 411030.
Ph.: 020 - 24473413, 98220 66257, 98811 55625, Email: punebba@gmail.com

Branches: Sadashiv Peth, Pune • Warje, Pune • Chiplun • Aurangabad • Dombiwali • Ahmednagar

Saturday, 6 November, 2021			
Sunday, 7 November, 2021			
Monday, 8 November, 2021	11:00:00 AM	05:00:00 PM	6:00
Tuesday, 9 November, 2021	11:00:00 AM	03:00:00 PM	4:00
Wednesday, 10 November, 2021			0:00
Thursday, 11 November, 2021	11:00:00 AM	05:00:00 PM	6:00
Friday, 12 November, 2021	11:00:00 AM	05:00:00 PM	6:00
Saturday, 13 November, 2021	11:00:00 AM	05:00:00 PM	6:00
Sunday, 14 November, 2021			
Monday, 15 November, 2021	11:00:00 AM	05:00:00 PM	6:00
Tuesday, 16 November, 2021	11:00:00 AM	05:00:00 PM	6:00
Wednesday, 17 November, 2021			0:00
Thursday, 18 November, 2021	11:00:00 AM	05:00:00 PM	6:00
Friday, 19 November, 2021	11:00:00 AM	05:00:00 PM	6:00
Saturday, 20 November, 2021	11:00:00 AM	05:00:00 PM	6:00
Sunday, 21 November, 2021			
Monday, 22 November, 2021	11:00:00 AM	05:00:00 PM	6:00
Tuesday, 23 November, 2021	11:00:00 AM	05:00:00 PM	6:00
Wednesday, 24 November, 2021	11:00:00 AM	05:00:00 PM	6:00
Thursday, 25 November, 2021	11:00:00 AM	05:00:00 PM	6:00
Friday, 26 November, 2021	11:00:00 AM	05:00:00 PM	6:00
Saturday, 27 November, 2021	11:00:00 AM	05:00:00 PM	6:00
Sunday, 28 November, 2021			
Monday, 29 November, 2021	11:00:00 AM	05:00:00 PM	6:00
Tuesday, 30 November, 2021	11:00:00 AM	05:00:00 PM	6:00

For **BHAVE AND BHAVE ASSOCIATES**
CHARTERED ACCOUNTANT



CA PARESH SUMANT MOKASHI
PARTNER
M.NO. 144118



Date : 9/12/2021

Place : Pune

UDIN NO. 21144118AAAAG05831

PARENTS PERMISSION LETTER

To,
Manavi Anand Powale
SNDT Arts & Commerce College For Women 's, Pune
Maharshi Karve Vidya Vihar,
Karve road, Pune - 411033

SUB:- PARENTS PERMISSION LETTER

I authorised my daughter MANAVI ANAND POWALE to accompanied for internship at
M/s. Bhave & Bhave Associates Chartered Accountants

From 4/10/2021 To 30/11/2021 & the time is 11 to 6.00 pm

I hereby give permission for a internship of my child or any accounting work.

I understood & agree the Consultancy for their safe & secured Future.

Thank You.


Parents Signature



M/S. BHAVE AND BHAVE ASSOCIATES

CHARTERED ACCOUNTANTS

Partners : CA D. J. Bhave • CA R. S. Bhave • CA P. S. Mokashi • CA S. S. Todkar
CA P. V. Joshi • CA S. B. Dhone • CA B. D. Dalal • CA D. A. Pusavale • CA O. A. Sardesai

ASSESSMENT LETTER

STUDENT NAME : MISS MANAVI ANAND POWALE

BAF(III) YEAR

(Bachelor of Accounts & Finance) Professional Degree Course.

	Out of Marks	Marks Allocated
Sincerity	10	10
Team Work	10	10
Attendance	10	10
Work Performance	10	10
Communication	10	9
Total	50	49

For BHAVE AND BHAVE ASSOCIATES
CHARTERED ACCOUNTANT

CA PARESH SUMANT MOKASHI
PARTNER
M.NO. 144118



Date : 9/12/2021

Place : Pune

UDIN NO. 21144118AAAA605831

H. O.: 799, Sadashiv Peth, Swamikripa Apartment, BR. Gadgil Street, Near Laxmikripa Hall, Pune - 411030.
Ph.: 020 - 24473413, 98220 66257, 98811 55625, Email: punebba@gmail.com

Branches: Sadashiv Peth, Pune • Warje, Pune • Chiplun • Aurangabad • Dombiwali • Ahmednagar